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RI F

FI/RI-56/1375

19 September 1956

MEMORANDUM FOR: Chief, Management Staff

VIA: FI/Admin
Chief, FI
DDP/EXO
SSA/DDS

SUBJECT: Request for Survey of Split Routing
Procedures

1. There is an increasing tendency within the Clandestine Services for more than one organizational element to express an interest in a single document. The natural result is that RI is requested to perform "split routing" of the record copy to an area division and an information copy to another Division. This problem stems from the increased use of action as well as routing indicators.

2. Because of the increased work load brought about by split routing requirements and the personnel limitations within the Records Integration Division, it is requested that the Management Staff conduct a study of this problem in order to determine the best possible solution to this problem.

Chief, FI

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

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DDA Memo, 4 Apr 77

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